

All the consultants firm who wish to be considered for empanelment may be required to provide the following information in schedule "A" to schedule "D"

SCHEDULE 'A'

STRUCTURE AND ORGANISATIO

(Documentary proof to be enclosed wherever required)

1.	Name of applicant with full address	:	
2.	Tel. No.	:	
3.	Fax No.	:	
4.	Email	:	
5.	Whether the firm is an individual, proprietary concern, a Registered Partnership firm or a Limited Company.	:	
6.	Name and address of the Chief Executive or the person holding the Power of Attorney, if any.	:	
7.	(i) Place of Business.	:	
	(ii) Date of Registration.	:	
8.	Name of bankers with full address.	:	
9.	Permanent Account Number (copy of PAN Card to be enclosed)	:	
10.	Copy of audited Balance Sheet of the last three financial years duly examined and certified by a Chartered Accountant.	:	
11.	Details of empanelment with any other SRRDA or Central/State government agency	:	
12.(i)	Total Number of professionals in the organisation	:	

(a)	Management	:	
	Senior	:	
	Junior	:	
(b)	Road/bridge engineers	:	
	Senior	:	
	Junior	:	
(c)	Others	:	
	Senior	:	
	Junior	:	
12. (ii)	Number of dedicated professionals proposed for PMGSY works	:	
(a)	Management	:	
	Senior	:	
	Junior	:	
(b)	Road/bridge engineers	:	
	Senior	:	
	Junior	:	
(c)	Others	:	
	Senior	:	
	Junior	:	

* Senior means more than 10 years of experience

SCHEDULE 'B'
(Documentary proof to be enclosed)

1. Give Balance Sheet and turnover of last Five financial years of the Company
2. Information in following format.

Financial Status

Sr. No.	Year	Value of Consultancy Contracts completed (Rs. in lakh)		Total
		Project Preparation	Design	

SCHEDULE 'C'
Format for Experience of Firm in Preparing DPR
Details of work done during last five years

Sl. No.	Name of work	Length of road (km) bridge (m)	Nature and brief scope of consultancy services	Name of client	Cost of consultancy contract (Rs. lakh)	Remarks
A.	Roads					
B.	Bridges					

SCHEDULE 'D'

1. Information about key personnel

Sl. No.	Field of Specialization	No. of Persons
1	Amin	
2	Geologist	
3	Surveyors	
4	Other	

Brief Profile of Key Personnel

1. Name :
2. Date of Birth :
3. Educational Qualifications :
4. Membership of Professional Institutes :
5. Experience in the field of Road/Bridge Engineering :
6. Experience in preparation of DPRs for roads / bridges
7. Since when employed in the Company :

(On Stamp Paper of 10 Rupees)

Undertaking

I agree to above conditions mentioned in page no.(1) to page no.(15) of assignment including following Terms and conditions .

1-Consultant will be required to interact with the principal technical agencies and state technical agencies for any possible queries and comments from them.

2-Damages payable by the consultant in case deficiencies in performance are found during scrutiny of DPR by the PIUs/STAs and during execution of works.

3-Consultant will be fully responsible for the accuracy of data, analysis, design and BOQ of the project report. In case of deficiency found in the performance of consultants during execution of work or otherwise, suitable corrective and deterrent action may be taken by the URRDA.

4-Experience of having prepared a minimum of 10 DPRs for roads/bridges covering a minimum length of 10 km in a package for road project and span of 20m for bridge project during the previous five years.

5- That the firm has not been blacklisted by any government department/ agency.

Name-

Signature & seal of consultant

Address-

E-mail-

Contact No-